



Mayor Mike Spano

Vincent Pici, P.E., M.P.A.
Commissioner

CITY OF YONKERS

DEPARTMENT OF HOUSING AND BUILDINGS

87 Nepperhan Avenue, 5th Floor
Yonkers, NY 10701

Building Tel. 914.377.6500
Fax 914.377.6521

Housing Tel. 914.377.6536
Fax 914.377.6496

Oil Tank Removal/Installation & Abandonment Permit Filing Procedure.

1. File a building permit application (2 Copies) for commercial work or File a permit application for 1 and 2 family dwellings. You must state in detail what you propose to do, remove, install, legalize, temporary.
2. For exterior tank removal/installation submit a (2) – Two sets of plans(Survey or Plot Plan) showing where the tank is being removed/abandoned from, and/or showing the location the new tank is being installed. For exterior installation of a tank show the distance in feet the tank will be from the property line.
3. Submit the oil tank removal/installation company's contractor's insurance information to include Liability and worker's compensation insurance and pump and tank installer license.
4. Submit the Contractor's hold harmless affidavit.
5. If you are converting/ legalizing from oil to gas file a plumbing permit to convert from oil to gas. A licensed plumber is to file.
6. If you are installing a new boiler or legalizing a boiler installed after July 2019 you must file a building and electrical permit for the boiler installation. Submit 2 sets of plans showing the location of the boiler, flue pipe type, location and how it drafts out of the building, smoke and carbon monoxide detector locations and two sets of the boiler manufacturer's specifications and installation instruction.
7. If you are filing the permit as the owners representative submit the letter of permission from the owner allowing you to file for the permit.
8. For oil tank removal, abandonments and installations you must file with the Yonkers Fire Prevention Bureau.



Mayor Mike Spano

Vincent Pici, P.E., M.P.A.
Commissioner

CITY OF YONKERS

DEPARTMENT OF HOUSING AND BUILDINGS

87 Nepperhan Avenue, 5th Floor
Yonkers, NY 10701

Building Tel. 914.377.6500
Fax 914.377.6521

Housing Tel. 914.377.6536
Fax 914.377.6496

Application for Oil Burning Equipment Installation & Oil Tank Removal

FILING FEE: \$ 150.00 per Burner or Tank (Res 1 & 2 Family)

Property Information: ☐ Commercial ☐ Residential

Property Location: House No. _____ Street Name _____

Property Owner: First Name _____ Last Name _____ Middle Initial _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____ - _____

Telephone: Office (_____) _____ Cell (_____) _____

Owner's Signature: _____

Sworn before me this ____ day of _____, 20____, _____

Notary Public

Description of Work:

BUILDING CONSTRUCTION TYPE: _____ **OCCUPANCY CLASS:** _____

The work shall consist of the following checked items:

Oil Tank Removal/Abandonment	<input type="checkbox"/> Removal	<input type="checkbox"/> Closure in place (Concrete Slurry Required)
Burner Installation	<input type="checkbox"/> New Burner	<input type="checkbox"/> Replacement
Piping Installation	<input type="checkbox"/> New Piping	

Detailed description of proposed work _____

Indicate Type and Purpose of Equipment: _____

Burner manufacturer and model no. (submit manufacturer's catalog cut) : _____ Grade of Fuel: _____

Number of Tanks	Tank Capacity	Under Ground	Above Ground	Tank Location



Mayor Mike Spano

Vincent Pici, P.E., M.P.A.
Commissioner

CITY OF YONKERS

DEPARTMENT OF HOUSING AND BUILDINGS

87 Nepperhan Avenue, 5th Floor
Yonkers, NY 10701

Building Tel. 914.377.6500
Fax 914.377.6521

Housing Tel. 914.377.6536
Fax 914.377.6496

Contractor Information:

License No.: _____ Company Name: _____

First Name _____ Last Name _____ Middle Initial _____

Mailing Address _____ Email _____

City _____ State _____ Zip _____ Telephone No.: (____) _____

The undersigned requests that a permit be issued to perform the work described herein. Such work shall conform with all provisions of the New York State Uniform Fire Prevention and Building Code and referenced standards thereto, and all Westchester County Health Department requirements.

Office Use Only

Date Received	Application No.	Section	Block	Lot	Permit #	Fee Paid	Date Approved

Application for Oil Burning Equipment Installation & Oil Tank Removal
SUBMISSION REQUIREMENTS FOR OIL BURNING EQUIPMENT & OIL TANK PERMITS:

Drawing of tank location required with submission.

If burner installation, submit manufacturer's catalog cut Sheet of Burner.

Filing Fee \$150.00 per burner or tank.

Contractor Information:

- Liability Insurance
- Workers' Compensation Insurance
- Hold Harmless
- Pump Installer's License

**Note: All application materials and fees must be submitted together as a complete set.
Piecemeal submissions will not be accepted.**



Mayor Mike Spano

Vincent Pici, P.E., M.P.A.
Commissioner

CITY OF YONKERS

DEPARTMENT OF HOUSING AND BUILDINGS

87 Nepperhan Avenue, 5th Floor
Yonkers, NY 10701

Building Tel. 914.377.6500
Fax 914.377.6521

Housing Tel. 914.377.6536
Fax 914.377.6496

INSURANCE REQUIREMENTS

In accordance with Workers' Compensation Law §57 and §220(8)

3 Separate Insurance Certificates are REQUIRED:

- 1) **LIABILITY INSURANCE:** ONLY liability insurance is permitted on the ACORD form.
- 2) For **WORKERS' COMPENSATION INSURANCE**, ONLY the following forms are acceptable:
 - CE-200 - Certificate of Attestation of Exemption from NYS Workers' Compensations and/or Disability Benefits Coverage
 - C-105.2 – Certificate of Workers' Compensation Insurance (Note: the State Insurance Fund provides its own version of the form – the U-26.3)
 - SI-12 – Certificate of Workers' Compensation Self-Insurance
 - GSI-105.2 – Certificate of Participation in Workers' Compensation Group Self-Insurance
- 3) City of Yonkers Home Improvement License (1-3 Family)-Install Only.
- 4) Pump Installer's License
- 5) Hold Harmless

Certificate holder must be listed as (additional insured on the liability insurance): City of Yonkers, 87 Nepperhan Avenue, Yonkers, NY 10701

Permitted hours of construction: 8:00 am–6:00 pm, Monday–Friday